

APPOINTMENT COMMITTEE - ASSISTANT DIRECTOR, EDUCATION &
LIFELONG LEARNING
19 FEBRUARY 2019

Present: Councillors Boyle, Hinchey, Lister, Merry and Williams

1 : APPOINTMENT OF CHAIR

Councillor Sarah Merry was appointed as Chairperson of the Committee.

2 : APOLOGIES FOR ABSENCE

There were no apologies

3 : DECLARATION OF INTERESTS

There were no declarations of interest for this meeting.

4 : TERMS OF REFERENCE

The Terms of Reference were noted as follows: -

“To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and other relevant Council policies and procedures”.

5 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the except information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below: -

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

6 : APPOINTMENT OF ASSISTANT DIRECTOR, EDUCATION AND LIFELONG
LEARNING

The Appointment Committee was convened to consider the long-list of candidates for the appointment of Assistant Director, Education and Lifelong Learning.

The Director of Education and Lifelong Learning provided an overview of the role and responsibilities of this post and the key competencies required by the post-holder.

The Committee reviewed the 22 applications received, and gave consideration to how each of the candidates met the essential competencies from the Behavioural Competencies Framework and the Role Profile; and identified those candidates to be recommended to go forward for assessment.

RESOLVED – That Candidates 6, 8, 20, 21 and 22 be put forward for assessment to be held on 15 March 2019.

7 : DATE OF NEXT MEETING - Monday 25 March 2019 at 12.00 noon

The meeting terminated at 2.30 pm